

Deutsche Forschungsgemeinschaft German Research Foundation

Postal address: DFG, 53170 Bonn, Germany

To the guests
of the Priority Programme
„Evolution of Metabolic Diversity“ (SPP 1152)

(see mailing list)

Life Sciences 2
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02 February 2009 Bh
SPP 1152/3

Invitation to the final colloquium of the Priority Programme “Evolution of Metabolic Diversity“ (SPP 1152) April 3- 5, 2009 in Freising, Germany

Dear Sir or Madam,

On behalf of Professor Dieter Strack, Halle, I would like to cordially invite you to the final colloquium of the Priority Programme “Evolution of Metabolic Diversity”.

The meeting begins Friday, April 3 at 2.00 p.m. and ends Sunday, April 5, 2009 at approx. 4.00 p.m.

The colloquium will take place in Freising:

Bildungszentrum Kardinal-Döpfner-Haus
Domberg 27
85354 Freising
Tel.: +49 – (0)8161/181-2120
Fax: +49 – (0)8161/181-2170
www.bildungszentrum-freising.de

Programme

Detailed information on the programme of the colloquium will be provided by Prof. Dr. D. Strack, Leibniz Institut für Pflanzenbiochemie, Abteilung Sekundärstoffwechsel, Weinberg 3, 06120 Halle, (phone: +49-(0) 345/5582-1500, Fax: +49-(0)345/5582-1009, e-mail: dstrack@ipb-halle.de) and will shortly be available on the following SPP 1152 web site: www.ipb-halle.de/dfg/dfg-spp-1152/homepage/events.htm.

Reimbursement of Travel Expenses

The DFG reimburses travel expenses according to the German Travel Expenses Act. Claims should be submitted as soon as possible, but not later than six months after the completion of your trip; claims not submitted within this time will be forfeited.

We would appreciate it if you would make use of reduced fares when making arrangements.

Please note that, in general, the DFG can only reimburse economy airfare. A business class ticket will be refunded for flights from outside of Europe with a duration of at least six hours. Additional information on the

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German Travel Expenses Act and guidelines on business travel accident insurance can be downloaded from the DFG web site.

In order to simplify matters, we request that you make your travel arrangements via the DFG travel agent Westtours-Reisen GmbH (Adenauerallee 76, 53113 Bonn, Germany, phone: ++49 (0)228 – 9153115, fax: ++49 (0)228 – 9153149, e-mail: tbraun@westtours.de). Reimbursement would otherwise be effected later, i.e. after completion of your journey.

For your convenience we have filled out some parts of the enclosed Travel Claim Form. If you prefer downloading the form from the internet, please be sure to transfer the information for cost center, cost object and the reference number for the meeting. Please collect all original receipts (train or flight tickets, taxi receipts) and send them together with the reimbursement form to the DFG Travel Expenses Reimbursement Office:

z.H. Herrn Wolfgang Drolshagen
Postfach 20 50 04
53170 Bonn, Germany

Thank you for your assistance.

We look forward to welcoming you in Freising.

Yours sincerely,



Dr. Catherine Kistner

Enclosures/Links

<http://www.dfg.de/forschungsfoerderung/formulare/reisekostenabrechnung.html>

<http://www.dfg.de/forschungsfoerderung/formulare/unfallschutz.html>

mailing list guest speakers „SPP 1152“

Frau
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